**UMI JAPANESE STEAKHOUSE & SUSHI**

**APPLICATION FOR EMPLOYMENT**

In order for you to be considered for employment, the application must be filled out in its ENTIRETY. Resumes, though certainly welcome, should not be submitted in lieu of information requested below.

**GENERAL INFORMATION**

Date: Email Add.:

Name: Gender: Male/Female (circle one)

 First Middle Last

Date of Birth: Phone #:

 MM/DD/YYYY

Present Address:

(If less than 2 years at current address)

Previous Address:

Are you legally able to work in the United States? Yes/No (circle one) (Proof of identity and legal authority to work in the U.S. is a condition of employment.)

Have you ever been convicted of a felony which been annulled or sealed by a court? Yes/No (circle one)

If your answer is YES, please explain :

 (Convictions will not necessarily exclude you from employment, but date and type of conviction may be considered for job placement.)

For what position are you applying? (mark one or more from options below)

 Server Host Bartender Busser/Server Ass’t Line Cook Dishwasher/Utility Other:

Expected Starting Hourly Rates: $ /hr Expected Weekly Earnings: $ /wk

Who referred you to UMI: Available Starting Date:

**WORK SCHEDULE AVAILABILITY (we have shifts from 10:30a.m. to 11:00 p.m., please list your available hours in the table)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SHIFT** | **MON** | **TUES** | **WED** | **THUR** | **FRI** | **SAT** | **SUN** |
| **AM** |  to |  to |  to |  to |  to |  to |  to |
| **PM** |  to |  to |  to |  to |  to |  to |  to |

Are you willing to work a split shift? Yes/No Are you willing to stay late in an emergency? Yes/No

Are you willing to work holidays/weekends? Yes/No How many hours per week do you expect to work?

**EDUCATION EXPERIENCE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SCHOOL TYPE** | **NAME**  | **LOCATION** | **COURSES/MAJOR** | **LAST YR COMPLETED** | **DIPLOMA/DEGREE** |
| **HIGH SCHOOL** |  |  |  | **9 10 11 12** | **YES / NO** |
| **COLLEGE/OTHER** |  |  |  | **1 2 3 4** | **YES / NO** |

**VOLUNTEER & MILITARY EXPERIENCE**

Volunteer: (exclude activities relating to race, religion, color, age, national origin, gender or disability)

Skill Acquired:

U.S. Military: (if applicable)

Skill Acquired:

**BUSINESS EXPERIENCE (list three most recent employment info.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employer** | **Location** | **Time Hired/Left** | **Name & Contact # of Employer** | **Position** | **Reason for Leaving** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**I UNDERSTAND THAT UMI JAPANESE STEAKHOUSE AND SUSHI RESTAURANT HAS IN PLACE A DISPUTE RESOLUTION PROCEDURE, AND I FURTHER ACKNOWLEDGE AND AGREE THAT IF I AM OFFERED AND ACCEPTED EMPLOYMENT. ANY DISPUTE BETWEEN ME AND UMI RELATING TO MY EMPLOYMENT AND/OR MY SEPARATION FROM EMPLOYMENT, SHALL BE SUBMITTED WITHIN ONE YEAR OF THE DAY WHICH I LEARNED OF THE EVENT AND SHALL BE RESOLVED PURSUANT TO TERM AND CONDITION OF THE DISPUTE RESOLUTION PROCEDURE.**

NOTICE TO TIPPED EMPLOYEES: You are hereby notified that section 3(M) of the Fair Labor Standards Act (The Federal Minimum Wage law) provides as follows: In determining the wage of tipped employee, that amount paid such employee shall be at least an amount equal to the cash wage of $X an hour (X amount plus tips should be no less than $7.90 per hour) and an additional amount of the tips received by such employee which amount is equal to the difference between $X an hour and the current minimum wage in effect. The additional amount on account of tips may not exceed the value of tips actually received by an employee. The preceding two sentences shall not apply with respect to any tipped employee unless such employee has been informed by employer of previous of the section and all tips received by such employee have been retained by the employee, except that nothing herein shall prohibit the pooling of tips amount employees who customarily and regularly receive tips. Some states have eliminated the tip credit or require a lower percentage of tip credit than the Federal Minimum Wage law, in which case State Law will apply.

I AFFIRM THAT ALL INFORMATION IN THIS APPLICATION IS TRUE AND COMPLETE ANY MISREPRESENTATION, FALSE STATEMENT, OR OMISSION OF FACTS CALLED FOR SHALL BE GROUNDS FOR REFUSAL FOR EMPLOMENT OR IF HIRED, DISMISSAL FROM EMPLOYMENT. I UNDERSTAND THAT ANY VIOLATION OF COMPANY RULES, POLICIES, STANDARDS, AND REGULATIONS OF UMI RESTAURANT. I UNDERSTAND THAT MY EMPLOYMENT AND COMPENSATION AND CAN BE TERMINATED WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME AT THE OPTION OF UMI RESTAURANT INC., UMI RESTAURANT OR MYSELF, AND I UNDERSTAND THAT NO REPRESENTATIVE OF THE COMPANY HAS THE AUTHORITY TO MAKE ANY MODIFICATIONS, EITHER VERBALLY OR WRITTEN TO THE CONTRARY.

IT IS THE POLICY OF TRIPLE WONG INC., AND UMI RESTAURANT TO HIRE ONLY U.S. CITIZENS AND ALIENS WHO ARE LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. ALL EMPLOYEES WILL BE ASKED TO VERIFY EMPLOYMENT ELIGIBILITY PRIOR TO BEGINNING WORKING.

**DATE: SIGNATURE OF APPLICANT:**

**I UNDERSTAND THAT MY APPLICATION WILL REMAIN FOR 30 DAYS FROM THE DATE RECEIVED.**